



Smithville Chamber of Commerce  
January Board Meeting  
January 18<sup>th</sup>, 2023  
Location at Lane Accounting.

The meeting was called to order by Becky Pendleton-Meek at 12:06pm.

Attendees were Scott Pearson, Kelly Busch, Erika Winston, Rebecca Pendleton-Meek, Karen Lane, Kelley Stumph, Alex Porter, Dewayne Knott, Jeanne Saylor, and Jamie Dodrill.

### **Meeting Minutes**

The January 2023 minutes were presented for approval. Kelley Stumph moved to approve the minutes. Alex Porter seconded the motion. The motion passed.

### **Treasurer's Report**

The January 2023 Balance Sheet and Budget was presented for acceptance by treasurer Karen Lane. Alex Porter moved to approve the treasurer's report, Jeanne Saylor seconded it. The motion passed.

### **EDC Report – Erika Winston**

- There is no meeting until February 2023 due to Anna leaving.

### **Executive Director Report – Erika Winston**

- New Members this month are Wild Bloom Art Company, Backwoods Venue 222, Excelsior Springs Job Corp, Metropolitan Community College Maple Woods, and, IsoTech, Ink/KC Coyote.
- Erika spoke about the February luncheon and needing a new sponsor for this month.
- The board spoke about Erika and Alex going to the Cramer Capitol Luncheon.
- Erika spoke about the directory and how much the ads have brought in.
- The board spoke about possibly making a digital copy of the directory for next year and we will continue to have discussions on this.
- Erika spoke about the Awards Banquet, nominations, finances, donations, tickets and what we have left to organize.
- The board spoke about who will be at the banquet and who will be bringing spouses. We spoke about the duties that will need to be covered and what is needed from our board on this day. Erika will be sending out an email putting a list together to make this easier for all to see.

- Erika asked about the Lake Pilot ad and if we wanted to continue our ad. The board spoke about how we wanted to handle this. Alex Porter moved to trade distribution in the new Welcome Program for a half page ad. Dwayne Knott seconded the motion. Motion passed. Erika will update us on what they say.
- Erika spoke about the BBQ Bash. She spoke about waiting to find out if the City wants to make a trade for the cost of permits with having a BBQ team in the event. She will update us on the outcome of this.
- Erika spoke about the renewal call list and who has renewed. Dwayne stated that he will make calls for anyone on the board that may need help.
- Erika spoke about the Main Street meeting and has no real update.
- Erika spoke about the website update. We will be doing a soft launch in February and a full launch in March. She also spoke about the fees on the website.

### **Outreach Specialist – Kelly Busch**

- Kelly spoke about needing some suggestions on how to increase her Welcome Program numbers. The Board spoke about ways to help with that.

### **Old Business**

- Awards Banquet updates were spoke about with Erika.

### **New Business**

- Erika spoke about monthly coffee and wanting to start this in March. It was decided that she would do this on the first Wednesday of each month. Jeanne Saylor moved to approve the First Wednesday Monthly Coffee's. Alex seconded this. The motion passed.
- Erika spoke about Square and that everything is ready to go. She just needed to make sure it was ok to get a machine for receipts and to run the cards. Kelley moved to approve getting both machines. Dwayne Knott seconded this. The motion passed.

### **Meeting Adjournment:**

The meeting was adjourned at 1:19pm.



Smithville Chamber of Commerce  
February Board Meeting  
February 15<sup>th</sup>, 2023  
Location at Lane Accounting.

The meeting was called to order by Becky Pendleton-Meek at 12:04pm.

Attendees were Scott Pearson, Erika Winston, Rebecca Pendleton-Meek, Karen Lane, Kelley Stumph, Alex Porter, and Jeanne Saylor.

### **Meeting Minutes**

The February 2023 minutes were presented for approval. Jeanne Saylor moved to approve the minutes. Kelley Stumph seconded the motion. The motion passed.

### **Treasurer's Report**

The February 2023 Balance Sheet and Budget was presented for acceptance by treasurer Karen Lane. Jeanne Saylor moved to approve the treasurer's report, Kelley Stumph seconded it. The motion passed.

### **EDC Report – Erika Winston**

- The meeting will be held February 28<sup>th</sup>, 2023.

### **Executive Director Report – Erika Winston**

- New Members this month are Plattsburg License Office and Benefit Solutions
- Meeting with the Smithville Main Street (Alyssa and Cara) discussion over BBQ Bash, Junkville, and how the bead game for the Awards Banquet will occur. Erika discussed using their square unit and getting cash out for prizes. Their regular board meeting was about 3 hours due to the Main Street having board training during the meeting time and they had some good information during this time.
- The website is up and running.
- Venmo and PayPal is set up and ready to go if we decide we want to use this.
- The Directory has been sent to print. Delivery date is TBA.
- The Awards Banquet and financials were discussed.

### **Outreach Specialist – Kelly Busch**

- Spoke about Becky's list and new/old residents coming to the program.

### **Old Business**

- Crawfish boil and finalization was discussed.

### **New Business**

- We discussed who should be signers on the bank account.
- A discussion of Erika's position and time paid was had.
- Alex moved that the Executive Director be a signer on the bank account. Jeanne Saylor 2<sup>nd</sup> this motion. Motion passed.
- We discussed changing the date for the March Chamber Board meeting. It will now be on March 24<sup>th</sup> at Karen Lane's office with the same time to take place.
- We spoke about the March 1<sup>st</sup> coffee and finalization.
- We spoke about the luncheon sponsors and the responsibility of the luncheon.

### **Meeting Adjournment:**

The meeting was adjourned at 12:57pm.



Smithville Chamber of Commerce  
Board Meeting  
March 24th, 2023  
Location at Lane Accounting.

The meeting was called to order by Becky Pendleton-Meek at 12:09pm.

Attendees were Erika Winston, Rebecca Pendleton-Meek, Karen Lane, Kelly Busch, Alex Porter, Dewayne, and Jamie Dodrill.

### **Meeting Minutes**

The March 2023 minutes were presented for approval. Dewayne moved to approve the minutes. Karen Lane seconded the motion. The motion passed.

### **Treasurer's Report**

The March 2023 Balance Sheet and Budget was presented for acceptance by treasurer Karen Lane. Karen Lane moved to approve the treasurer's report, Alex seconded it. The motion passed.

### **EDC Report – Erika Winston**

- They discussed bringing new businesses to Smithville.

### **Executive Director Report – Erika Winston**

- New Members are Citizens for Dan Hartman and Scott Pearson.
- Rise and Shine sponsors were discussed. April will be Citizens for Dan Hartman and May will be Cramer Capital.
- All luncheons are booked for 2023 and January of 2024.
- Full Features has the banner space booked for April, May, September, and October.
- Easter Egg Hunt and duties were discussed. This will be held on April 8<sup>th</sup>. The Worship Center will be stuffing Easter eggs for us.
- There is a Chamber members event at the Backwoods Venue on April 20<sup>th</sup> Erika will be attending.
- The Wine Walk was discussed and will be held May 6<sup>th</sup>.
- Erika discussed bringing back the Business of the month.
- The Main Street meeting was discussed.
- The Distillery and the old Crafters Corners will be used as an event space. The space at Crafters Corners will be split into a micro event space and a full saloon.

### **Outreach Specialist – Kelly Busch**

- New member American Family Insurance will be given cookies out for the welcome program.

### **Old Business**

- Crawfish Boil was discussed.
- The Awards Banquet was discussed.

### **New Business**

- Prom For Prom was discussed. Dewayne moved that we purchase a table for the event. Alex seconded. Motion passed.
- Wine Walk participation was discussed. Alex moved that we raffle off the Chamber building to a Chamber member to use for the Wine Walk. Jamie seconded. Motion passed.
- Alex moved to make Erika Winston full time as of April 1<sup>st</sup>, 2023. Jamie seconded. Motion passed.
- We discussed Scott Pearson stepping down.
- We discussed the new Code of Ethics Policy to be put in place for our Chamber Board.
- April meeting was discussed and moved to April 26<sup>th</sup>, 2023.

### **Meeting Adjournment:**

The meeting was adjourned at 1:11pm.

### **Addendum**

Kelley Stumph motioned that the new signers on all financial accounts should be Rebecca Pendleton-Meek (President), Karen Lane (Treasurer), and Erika Winston (Executive Director) for 2023 on March 27, 2023, via email. Dewayne Knott seconded the motion on March 27, 2023, via email. The motion passed on March 28, 2023, via email.



Smithville Chamber of Commerce  
Board Meeting  
April 26th, 2023  
Location at Lane Accounting.

The meeting was called to order by Becky Pendleton-Meek at 12:03pm.

Attendees were Erika Winston, Rebecca Pendleton-Meek, Karen Lane, Kelly Busch, Alex Porter, Kelley Stumph, Jeanne Saylor, and Jamie Dodrill.

### **Meeting Minutes**

The April 2023 minutes were presented for approval. Jeanne moved to approve the minutes. Karen Lane seconded the motion. The motion passed.

### **Treasurer's Report**

The April 2023 Balance Sheet and Budget was presented for acceptance by treasurer Karen Lane. Karen moved to approve the treasurer's report, Alex seconded it. The motion passed.

### **EDC Report – Erika Winston**

- TIF passed and went to Alderman for vote.
- There is a vacancy for a seat on the EDC. They have had one applicant and one step up.
- Steve Langley will be the Vice Chair.
- Meetings have been moved to the fourth Wednesday of the month.
- They are going through strategic planning from the city and breaking it down for each seat to take part.

### **Executive Director Report – Erika Winston**

- New Members are Friends of Megan's Paws and Claws, Smithville Golf, and Mayor Boley.
- Erika was appointed to MU Extension by Mayor Boley.
- Morning coffees are going great, and the Cramer's will be sponsoring the May Rise and Shine.
- Erika is working on getting more sponsors for the morning coffees.
- She thanked the board for the website change. She loves it and it is easy.
- Erika is adding the "We Popped By" program for our members.
- She is also starting to give out new welcome bags for our new members that sign up.
- Horizon wanted Chamber Cash to hand out for the kids. Alex asked for more specifics, and we discussed how this would look in the future.
- Main Street has sold 55 tickets for the Wine Walk so far.
- Smithville Music will be in the Chamber building for the Wine Walk.
- Main Street is having discussions on rebranding.
- Some of our local Chambers are looking to partner to have a large After Hours. More information on that is to come.

### **Outreach Specialist – Kelly Busch**

- Tim from Smithville music has joined.
- American Family Insurance cookies are going well.
- Rentals vs Buyers in Smithville were discussed.

### **Old Business**

- There was none.

### **New Business**

- Increasing the Chamber Credit limit was discussed.
- Alex motioned for a new credit card with an increase for a \$2,000.00 dollar spending limit. Kelley seconded the motion. Motion passed.
- Leases for the Chamber tenants are coming up. We discussed what the new leases would look like and/or an increase in rent.
- Alex moved to extend Smith Law and Webb Wealth Management lease for 2 years at the current rate or 1 year at \$450.00. Jeanne seconded. Motion passed.
- We spoke about who would hold the CD for the Chamber.
- We are going to put out a request for information on local money markets to see what we can get help with. It was tabled to next meeting.
- Kelley motioned that we move the \$20,000 dollar CD from Nodaway to Southern Bank for 10 months at 5%. Jeanne seconded. The motion passed.
- Kelley motioned to move to Google mail from Ionos. Alex seconded. Motion passed.
- The April luncheon was discussed and issues that arise were discussed.

### **Meeting Adjournment:**

The meeting was adjourned at 1:16pm.





Smithville Chamber of Commerce  
Board Meeting  
May 17th, 2023  
Location at Lane Accounting.

The meeting was called to order by Becky Pendleton-Meek at 12:04pm.

Attendees were Erika Winston, Rebecca Pendleton-Meek, Karen Lane, Kelly Busch, Alex Porter, Kelley Stumph, Jeanne Saylor, Dewayne Knott and Jamie Dodrill.

### **Meeting Minutes**

The April 2023 minutes were presented for approval. Alex moved to approve the minutes. Karen Lane seconded the motion. The motion passed.

### **Treasurer's Report**

The April 2023 Balance Sheet and Budget was presented for acceptance by treasurer Karen Lane. Karen moved to approve the treasurer's report, Alex seconded it. The motion passed.

### **EDC Report – Erika Winston**

- The Vacancy Seat is still available.
- The TIF is being worked on with the Alderman.

### **Executive Director Report – Erika Winston**

- The new members are Burley's Deli and Attic Storage.
- Ribbon cutting for Burley's Deli will be on May 18<sup>th</sup> at 11:00am.
- August Rise and Shine Coffee will be sponsored by Security Bank. Erika will be working on June and July sponsors.
- June Luncheon is sponsored by Turner Construction. Erika has taken care of the catering for this. They do not want to speak so Erika will be finding a speaker for this.
- Nellies has sold and the new owners will take over June 1<sup>st</sup>.
- Wine Walk sold 136 tickets and had 17 stops. They are having a 5 min commercial done of the Wine Walk.
- Southern Bank ribbon cutting will be on June 8<sup>th</sup> at 5:00pm.
- Both Cramer's and Attic Storage will have a ribbon cutting and the dates are TBA.
- Someone bought the 110 building and will be leasing the space out.
- Money Matters will be holding an After Hours on July 20<sup>th</sup> at 4:00pm. The Little Platte River band will be playing at this event.
- There is an area chamber event being held at the zoo July 19<sup>th</sup> from 4:00pm-6:00pm. Let Erika know if you would like to attend.
- The library wanted us to join in on explaining Smithville in one word. We all discussed Innovative or Outdoorsy.
- Lighted trail update. Carol has visited businesses and one business has agreed to sponsorship.
- Erika is painting the chamber office and the paint day is TBA.

### **Outreach Specialist – Kelly Busch**

- She has been calling people and is not having a great response. She is trying a new approach with texting people, and she is having a better response to this.

### **Old Business**

- Karen is still working on the credit line.

### **New Business**

- The city has offered to contract with the Chamber in exchange for services rendered. Becky is to get us the contract so we can have further discussions on this.
- Lakefest wants our stored electrical that we have not used since 2012. We discussed this and Dewayne motioned that we donate the electrical equipment for perpetual sponsorship and booth space at the Lakefest. Kelley seconded. The motion passed. Kelley will make sure to share this with them and see what they may say.
- Radio Station advertisement Erika will counter with 18 commercials to promote Shop Local and Rise in Shine Coffee's.
- The Money Market was discussed. Dewayne motioned that we put \$20,000 in Southern Bank Platinum Money Market for a 3-month t bill minus 100 basis points. Karen seconded this. The motion passed.

### **Meeting Adjournment:**

The meeting was adjourned at 1:44pm.



Smithville Chamber of Commerce  
Board Meeting  
June 21<sup>st</sup>, 2023  
Location at Lane Accounting.

The meeting was called to order by Becky Pendleton-Meek at 12:02pm.

Attendees were Erika Winston, Rebecca Pendleton-Meek, Karen Lane, Kelly Busch, Alex Porter, Kelley Stumph, Jeanne Saylor, Dewayne Knott and Jamie Dodrill.

### **Meeting Minutes**

The May 2023 minutes were presented for approval. Karen moved to approve the minutes. Alex seconded the motion. The motion passed.

### **Treasurer's Report**

The May 2023 Balance Sheet and Budget was presented for acceptance by treasurer Karen Lane. Alex moved to approve the treasurer's report, Karen seconded it. The motion passed.

### **EDC Report – Erika Winston**

- Two new EDC Committee Members were voted in and should be at the next meeting.
- Sales tax is up 18.84% from last year.
- Use tax is down 14.58% from last year. Residential permits are down from 2022 from 33 to 9.
- Completed residential to date is at 18, which is up from 5 in 2022.
- Commercial permits are the same as last year at 0.
- Commercial completed is up from 1 in 2022 to 2.
- Business licenses are at 612 which is about the same I believe.
- Special Events - 13
- Wayfinding signage will be coming soon.
- Fairview Crossing North will be asking for a CID (Community Improvement District).

### **TIF Update**

- 1st reading is June 10th with revisions. Information is on the city website under Government and then TIF Commission. I did not print it out since it is 145 pages.
- 2nd reading is July 18<sup>th</sup>.

### **Executive Director Report – Erika Winston**

- New Members are Kayse Nichols Real Estate, Matthew Hanson, and Winscott Works.
- July 18th Multi-Chamber After Hours at Conrad's from 4pm to 6pm. Registration is REQUIRED. If you would like Erika to register for you then she needs to know please.
- July 19th KC Zoo (Sobela Ocean Aquarium) Chamber Night will be held from 4pm to 6pm. Erika wants to know who will be joining me.
- July 20th Money Matters After Hours at Money Matters is from 4pm to 7 pm.
- Rise and Shines are doing well. August is sponsored by Security Bank and September is sponsored by 169 Café.
- Painting is done and Erika wanted to try and give the filing cabinet away to whoever wants it.
- The Northland Chamber Leadership Committee has been meeting and should be announcing that applications are being accepted soon. If you are still on board, I was planning on re-applying this year.
- Erika has spoken with Cynthia and the city is not having anyone apply this year.
- Hot Summer Nights is looking for sponsorships. We have not done any type of sponsorship for this event for a while.
- Ex-Aficio's are invited to the Main Street meeting for the first 15 minutes for reports and then they go into Executive Session.
- Main Street is working on their website and rebranding.

### **Outreach Specialist – Kelly Busch**

- Kelly proposes we change the welcome program. When residents set their water up, they receive a card that tells them to stop by the Chamber office for a welcome bucket.
- Dwayne motioned as of August 1<sup>st</sup> we will release Kelly of her duties as Outreach Specialist. Alex seconded the motion. Motion Passes.

### **Old Business**

- The contract with the city is not ready yet.

### **New Business**

- We will be discussing Kelly's transition out of this position in July's meeting.
- Alex motioned that we get an exterminator that is less than \$750.00 dollars. Jamie seconded this. Motion passes.

### **Meeting Adjournment:**

The meeting was adjourned at 1:07pm.



Smithville Chamber of Commerce  
Board Meeting  
July 19th, 2023  
Location at Lane Accounting.

The meeting was called to order by Becky Pendleton-Meek at 12:04pm.

Attendees were Erika Winston, Rebecca Pendleton-Meek, Karen Lane, Kelly Busch, Alex Porter, Kelley Stumph, Jeanne Saylor, Dewayne Knott, and Jamie Dodrill.

### **Meeting Minutes**

The July 2023 minutes were presented for approval. Alex moved to approve the minutes. Kelley seconded the motion. The motion passed.

### **Treasurer's Report**

The July 2023 Balance Sheet and Budget was presented for acceptance by treasurer Karen Lane. Dewayne moved to approve the treasurer's report, Alex seconded it. The motion passed.

### **EDC Report – Erika Winston**

- Two new members were voted onto the EDC Board. John Wallace and Sonya Crites are the new editions to the board.
- The school district reported that the bond projects have begun, and summer school is wrapping up. The Real-World Program, Northland Caps, and the Midcontinent Library have started a summer program called the Jr Academy where they are learning different skills such as culinary arts skills.
- Carol has also been working with others in the district to help prepare for the upcoming year.
- Main Street reported that Lakefest went well. They are still working on the rebranding process and Alicia has reached out to other area businesses to see if they are interested in bringing their business to Smithville.
- The Board of Alderman requested that 100,000 dollars be added to the Way Finding budget. They are talking about adding a new kiosk in as well.
- GIS Mapping has been updated to include CIP updates.
- The city is working on future website improvements to include upcoming developments. They are working on the Comprehensive Dashboard so that can be added to the website.
- The city is looking to put active developments on the EDC side of the website.
- The MU Extension is wanting to come in and put murals downtown as well as a community garden.

### **Executive Director Report – Erika Winston**

- New Members this month are Eliza Ray Candle and Trade Company, Rockin C Cowhide Creations, Raising Rust, Bridge Street Hair Studio, and Integrated Financial Solutions of KC.
- Money Matters After Hours will be held on July 20<sup>th</sup> from 4pm-7pm.
- Bridge Street Hair Studio ribbon cutting, and open house will be held on August 3<sup>rd</sup>. The open house will be held from 1pm-7pm and the ribbon cutting will be at 5:30pm.
- We have 11 teams signed up for the BBQ Bash and 3 more pending. Trophies will be ordered soon, and the Pineapple Award is already in and ready to go.
- The Whisk Event is now going to be with Junkville on the same day as the BBQ Bash.
- The filling cabinet has been picked up by the Historical Society. We now have a new cabinet in place for the Welcome Program bags.
- The pest control company came out and will begin quarterly treatments in October.
- We discussed lighting on the Chamber building and membership with Frank Hurt.
- The new Welcome Program cards are at city hall and were given to Steve Larson.
- The first reading of the old hospital TIF was read June 20<sup>th</sup> and the second had been postponed to August 1<sup>st</sup>.
- The contract with the City and the Chambe has been sent out to the board.
- Erika is still waiting to hear if she will be going to the Leadership Program.

### **Outreach Specialist – Kelly Busch**

- Kelly is just finishing up July and anything else she needs to do to pass the program on.

### **Old Business**

- The City contract was discussed.
- Alex moved to approve the contract with the city. Jamie seconded it. The motion passed.
- Becky will sign the contract and get it back to Erika to send to the city.
- By Law changes were discussed. It was decided that we will table this discussion until our next meeting.
- The Leadership Program was discussed and how Erika's time will be utilized for this program. Erika is to send more information for further board discussion.
- We discussed the Chambers insurance policy and any changes that may need to be made. More information is being gathered and the discussion is tabled until the next meeting.
- We discussed trademark issues and how we can protect ourselves against any future issues that may arise.
- Discussions about the upcoming BBQ Bash were had. We discussed what still needs to be done to finish up loose ends.

### **Meeting Adjournment:**

The meeting was adjourned at 1:13pm.



Smithville Chamber of Commerce  
Board Meeting  
August 15th, 2023  
Location at Lane Accounting.

The meeting was called to order by Becky Pendleton-Meek at 12:07pm.

Attendees were Erika Winston, Rebecca Pendleton-Meek, Karen Lane, Alex Porter, Kelley Stumph, Dewayne Knott, and Jamie Dodrill.

### **Meeting Minutes**

The August 2023 minutes were presented for approval. Karen moved to approve the minutes. Dewayne seconded the motion. The motion passed.

### **Treasurer's Report**

The August 2023 Balance Sheet and Budget was presented for acceptance by treasurer Karen Lane. Dewayne moved to approve the treasurer's report, Alex seconded it. The motion passed.

### **EDC Report – Erika Winston**

- Sonya Crites attended her first meeting.
- The Smithville School District is having their first Career Fair on September 22, 2023. If you're interested get a hold of Carol.
- The district projects are underway. You can see the sidewalks and bus barn is underway.
- The Whiskey Event has been cancelled and moved.
- Rebranding for the Main Street is down to a couple options. They meet with Warrensburg to discuss the MainStreet.
- The city reported that the second agreement for the Fairview Crossing passed.
- The conditional use permit had its first reading. The second reading will be this month at some point. This is for construction recycling.
- Approved resolution for the final Platte for First Parks Third Platte. This is splitting up some lots.
- Approved resolution for a site plan. This is for eight new storage buildings on 169.
- The MU Extension was there to discuss community art projects. The Main Street will be heading this up.

## **Executive Director Report – Erika Winston**

- New Members this month are Just Like Home Vacation Rentals, Light it Up, LLC, and T-Mobile.
- Ribbon Cutting at Attic Storage on August 24<sup>th</sup>. This will be at 4:00pm and they will have something like After Hours until 7:00pm.
- Raising Rust will have a Ribbon Cutting at 6:00pm on August 31<sup>st</sup>.
- The next Rise and Shine will be held on September 6<sup>th</sup> and will be at 169 Café.
- BBQ Bash is September 23<sup>rd</sup>. We have 20 teams signed up so far. We have 10 Blue Ribbon Sponsors, 3 Red Ribbon Sponsors, and 4 Yellow Ribbon Sponsors. Discussion about this day was had.
- Erika met with the Executive Directors from Excelsior Springs, Gladstone, Liberty, and Kearny about the Multi Chamber After Hours.
- Banner spots for the railing are booked until 2025.
- Advertising for Candyland Christmas was discussed.
- The Welcome Program cards are going well.

### **Main Street update-**

- The Whisky Walk is now the Whisky Trail. This will be held the same day as the BBQ Bash And Junkville.
- Alyssa and Erika met discussing a possible media day. They want to work together on this and help spotlight our area businesses. We would like more information on this.

### **City Update-**

- The Tiff was passed for 110 West Project. It's now going to Planning and Zoning. Eric Craig is waiting until after Festiville before he tears the building down.

### **Old Business-**

- The code of conduct and Bylaws will be discussed to the next meeting.
- The Hours for Leadership were discussed.  
Alex motioned to allow Erika 80 paid hours for this program Karen seconded. The motion passed.

### **New Business-**

The location of the luncheon and future locations were discussed.

**Meeting Adjournment:** The meeting was adjourned at 1:18pm.





Smithville Chamber of Commerce  
September Board Meeting  
September 27, 2023  
Smithville Chamber Conference Room

The meeting was called to order by Becky Pendleton-Meek at 12:06pm. Attendees were Erika Winston, Rebecca Pendleton-Meek, Alex Porter, Jeanne Saylor, Kelley Stumph, and Dewayne Knott.

**Meeting Minutes**

The August 2023 minutes were presented for approval. Jeanne Saylor moved to approve the minutes. Dewayne Knott seconded the motion. The motion passed.

**Treasurer's Report**

Treasurer's report will be voted on at the October board meeting.

**EDC Report – Erika Winston**

- Erika mentioned that Gina spoke about some website updates coming soon.
- She said that Jack Hendrix talked about the comprehensive plan and dashboard.
- Erika and Gina met with Timothy and Harrison from the Missouri EDC to walk them around downtown and talk about the things that Smithville is doing. Gina will be working on getting a Lunch and Learn event set up with them in late January or early February.

**Executive Director Report – Erika Winston**

- New members include Ferrell Agency – Farmers Insurance, Nothing Bundt Cakes, Absolute Pest Control – Platte City. And not new, but 169 Café rejoined and is sponsoring the October and December Rise & Shine. She finally saw the value.
- Erika said that the BBQ Bash went well, and everyone seemed to be happy.
- She said that we have a ribbon cutting for T-Mobile on October 7<sup>th</sup> and one for The Ferrell Agency on October 13<sup>th</sup>.
- Gladstone is looking at hosting a multi-chamber morning coffee on February 6<sup>th</sup>. Erika said that she would be on vacation, but someone from the board should be able to make it.
- Erika asked who would be at the Haunted Campground on October 21<sup>st</sup>. Smithville Hay is making a monetary donation to help with candy for the event.
- Candyland is on December 2<sup>nd</sup> from 1pm – 5:30pm and will be at the Senior Center this year. She mentioned that we have an estimated 300 goodie bags already filled but will probably need another 300. She mentioned that Smithville Hay should be making a monetary donation for this event as well. We will be needing a Santa.
- Erika spoke about possibly having a Restaurant & Small Business Week with the kickoff being on Small Business Saturday and ending on December 2<sup>nd</sup>.

- She attended the Leadership kickoff and her first class. They did a lot of team building for the first class.
- She attended the Northland Chamber Morning Brew and met some potential members.
- Alyssa is stepping down as the Smithville Main Street Executive Director along with Cara who helped with organizing events. They have no plans to replace Alyssa.
- The Welcome Program is transitioning smoothly.

#### **Old Business**

- Code of Conduct discussion will continue in October.

#### **New Business**

- Becky asked everyone to look at their calendars to see if they were available for the Haunted Campground on October 21<sup>st</sup> from 1 pm – 7 pm
- The October board meeting was moved from October 18<sup>th</sup> to October 25<sup>th</sup> because of schedules.
- Becky asked for recommendations for the nominating committee for the upcoming election.
- Becky spoke about the incident with Kristine Bunch and the board discussed it.
- Jeanne Saylor suggested that we let the Smithville Strong Business Facebook Group fizzle out and the board agreed.

#### **Meeting Adjournment:**

The meeting was adjourned at 1:42 pm.

#### **Addendum**

Alex Porter motioned to purchase a new refrigerator via email on October 20, 2023. Jeanne Saylor seconded the motion via email on October 20, 2023. The motion passed via email votes on October 22, 2023.



Smithville Chamber of Commerce  
October Board Meeting  
October 25, 2023  
Smithville Chamber Conference Room

The meeting was called to order by Becky Pendleton-Meek at 12:04 pm. Attendees were Erika Winston, Rebecca Pendleton-Meek, Jeanne Saylor, Karen Lane, and Dewayne Knott.

**Meeting Minutes**

The September 2023 minutes were presented for approval. Jamie Dodrill moved to approve the minutes via email on October 27, 2023. Alex Porter seconded the motion via email on October 27, 2023. The motion passed via email on October 29, 2023.

**Treasurer's Report**

The August and September 2023 minutes were presented for approval. Jamie Dodrill moved to approve the minutes via email on October 27, 2023. Alex Porter seconded the motion via email on October 27, 2023. The motion passed via email on October 29, 2023.

**EDC Report – Erika Winston**

- Erika mentioned that Carol Noecker said that the high school career fair was a huge success and thanked everyone who helped with that.
- She said that Carol will be having mock interviews with the students, and she will be helping for a bit on Monday morning.
- Erika said that Gina Pate had shared that Sales tax is up 14.09%, Use tax is up 9.25%, 17 Special Events for 2023, 715 active business licenses, 10 more Residential permits issued, 12 more completed than this time last year, 2 more commercial permits issued, down 1 completed from last year.
- She said that Gina took them through the steps to find the comprehensive plan dashboard on the website.
- The board approved putting the Public Safety Sales Tax on the November ballot. All the information on this is on their website.
- The October EDC meeting was rescheduled for October 24<sup>th</sup> and the November meeting was cancelled because of Thanksgiving.
- The EDC would be the decision makers for the community art project and Main Street would be the project manager. It sounds like Adam will be doing more for Main Street.
- Adam said that they do not know if all the current Main Street board members will be staying on, but he will stay for another year.
- November 11<sup>th</sup> is the Main Street Wine Walk and Winter Market.
- Steve Langley mentioned that he spoke with someone from Saint Luke's Hospital, and they may be willing to lease out some of the hospital building, but probably not the old emergency room. They have medical infrastructure that they would not want to remove from the emergency room. He will keep us updated.

- David Slater from the Clay County EDC spoke about the Clay County EDC and the Northland.
- They voted to make the recommendation to move forward with the community art project on one of the public restroom walls.

#### **Executive Director Report – Erika Winston**

- The new members are Agent Jo & Associates, IV & Wellness MedSpa, and Pat Luce.
- Candyland Christmas is on December 2<sup>nd</sup> from 1 pm – 5:30 pm in the Senior Center. We have an estimated 300 goodie bags already filled. We will probably want to fill 300 more based on years past before last year. Smithville Hay made a \$250 donation this year and I still have about \$100 from the Halloween donation that they made. We will need a Santa!
- We are going to be meeting bi-weekly starting November 7<sup>th</sup> for the Awards Banquet.
- We are looking at borrowing a stage from Grace Community Church. She asked Karen to see if Grace would help us with that.
- Erika will start asking for nominations for the Community Awards after Thanksgiving with those closing at the beginning of January. Then she will ask the community to vote for the top 3 nominees and winners. Voting will end at the beginning of February.
- She went to Kansas City's City Hall to meet the northland council members and a few from their planning & development department with the Leadership class. They had a Federal Courthouse visit and spoke with one of the judges. Then they had a mayor's panel and Commissioner panel for the second half.
- She missed the 15-minute update meeting. She was unsure if they were even having them since Alyssa left. She spoke with Alicia later in the week and she said that they were planning on having them and bringing back the downtown merchant update meetings.
- Our contract with the City was signed and delivered the day after the alderman meeting on October 17<sup>th</sup>.
- Things are still going well with the change in the Welcome Program.

#### **Old Business**

- The changes to the Bylaws were discussed.
- Dewayne Knott moved to approve to have the Bylaw changes go forward to a membership vote. Jeanne Saylor seconded the motion. The motion was passed via email on October 27, 2023.

#### **New Business**

- Becky scheduled a time to meet with Erika and Karen to go over the 2024 budget and bring it to the board next month to discuss.

#### **Meeting Adjournment:**

The meeting was adjourned at 1:19 pm.



Smithville Chamber of Commerce  
November Board Meeting  
November 15, 2023  
Lane Accounting Conference Room

The meeting was called to order by Becky Pendleton-Meek at 12:04 pm. Attendees were Erika Winston, Rebecca Pendleton-Meek, Alex Porter, Jeanne Saylor, Karen Lane, Kelley Stumph and Dewayne Knott.

**Meeting Minutes**

The October 2023 minutes were presented for approval. Jeanne Saylor moved to approve the minutes. Kelley Stumph seconded the motion. The motion passed.

**Treasurer's Report**

The October 2023 minutes were presented for approval. Alex Porter moved to approve the minutes. Dewayne Knott seconded the motion. The motion passed.

**EDC Report – Erika Winston**

- There was no EDC meeting since our last board meeting.

**Executive Director Report – Erika Winston**

- The new members are Hollie Kaiser REALTOR and Trinity Christian Center.
- Candyland Christmas is December 2<sup>nd</sup> from 1pm – 5:30pm. Erika will pick up the key on that Friday so that we can get in and decorate before it starts. Becky's husband has agreed to be Santa this year. Scott will wear the blow-up nutcracker costume that Erika has.
- Erika mentioned that we have had \$425 donated this year so she will be ordering items for the bags.
- Sponsorship for this event is down this year, but we still did okay. Price Chopper will be donating cookies and Carson Insurance will be having a cookie decorating stop for them. The Grinch (Mary Becker) is supposed to be at the Senior Center. Mrs. Clause will be at the Old School House. Hot cocoa will be at Eric Craigs office.
- The Community Awards Banquet planning is moving along and getting sponsorships.
- Board candidates for the upcoming election are as follows:
  - Vice President – Jeanne Saylor and David Cooper
  - Secretary – Justin Hough
  - Members at Large – Anthony Cramer, Dewayne Knott, Kelley Stumph and Ed Taylor.
- Erika and Becky met with Cynthia and Gina about starting up the business retention visits in January. They are working on scheduling and questions for these.

**Old Business**

- None

**New Business**

- The 2024 budget was discussed.

**Meeting Adjournment:**

The meeting was adjourned at 1:30 pm.



Smithville Chamber of Commerce  
December Board Meeting  
December 20, 2023  
Smithville Chamber Conference Room

The meeting was called to order by Becky Pendleton-Meek at 12:06pm. Attendees were Erika Winston, Rebecca Pendleton-Meek, Alex Porter, Jeanne Saylor, Kelley Stumph, Anthony Cramer, Dewayne Knott, Justin Hough and Karen Lane via phone call.

**Meeting Minutes**

The November 2023 minutes were presented for approval. Dewayne Knot moved to approve the minutes. Jeanne Saylor seconded the motion. The motion passed.

**Treasurer's Report**

The November 2023 minutes were presented for approval. Kelley Stumph moved to approve the minutes. Alex Porter seconded the motion. The motion passed.

**EDC Report – Erika Winston**

- Erika said that the November EDC meeting went into Executive Session Pursuant to Section 610.210(1) RSMo.

**Executive Director Report – Erika Winston**

- New members include McBee's Coffee N Car Wash, Lamar Advertising of Kansas City, CB DeFarkas Enterprises, LLC and Kelly Kobylski for Missouri.
- Erika said that Candyland Christmas was a success from everything that she had heard. She has also already spoken with Matt about using the Senior Center again next year.
- The Rise & Shine for January 3<sup>rd</sup> will happen as planned and Agent Jo will be sponsoring February, March, April and October.
- The Multi-Chamber Coffee is scheduled for February 6<sup>th</sup> from 8am – 9:30am. Erika mentioned that she will be on vacation during this and asked for at least one board member to attend to represent us.
- Our monthly Rise & Shine will be the day after the Multi-Chamber Coffee.
- Erika said that McBee's has rescheduled their Ribbon Cutting for January 18<sup>th</sup> at 3pm.
- United Fiber has agreed to be our sponsor again for this year's Fat Tuesday Crawfish Boil.
- She gave the board an update on the Awards Banquet and mentioned that nominations were open until January 1<sup>st</sup>.
- Erika has gotten with Molly and scheduled headshots to be done on Wednesday December 27<sup>th</sup>.
- She gave an update on how she will be pausing the Facebook group called Smithville Strong Business.
- She asked if anyone had any objections to moving to quarterly billing for the Welcome Program. Everyone agreed that was okay.

- Erika reminded everyone that she will be on vacation from January 27<sup>th</sup> to February 11<sup>th</sup>. The office will be closed, and an email vacation response is scheduled for this time. Voicemails will be forwarded to Becky in case someone needs something in her absence. She said that she will schedule the newsletters before she leaves.
- She didn't really have an update for Main Street as the last meeting only had 4 in attendance.
- Erika mentioned that she got together with Cynthia, Gina, and Becky to discuss the business retention visits and their first visit will be with Sheryl from Pack's Hardware.
- She mentioned that she asked for quotes on their Worker's Compensation insurance and has a couple agents interested. She will present these at the January meeting.

#### **Old Business**

- Kelley Stumph moved to approve the 2024 budget. Alex Porter seconded the motion. The motion passed.

#### **New Business**

- Jeanne Saylor moved to use Courier Tribune as the printer for the 2024 directory. Dewayne Knott seconded the motion. The motion passed.

#### **Meeting Adjournment:**

The meeting was adjourned at 1:14 pm.