



**Smithville Chamber of Commerce
January Board Meeting
January 19, 2022
Kozak's Laketown Grill**

The meeting was called to order by Scott Pearson at 11:38 a.m.

Attendees were Scott Pearson, Erika Winston, Becky Pendleton-Meek, Kelly Busch, Tara Young, Starla Janes, Jamie Dodrill, DeWayne Knott and Karen Lane.

Meeting Minutes

The December 2021 minutes were prepared for approval by Erika Winston. DeWayne Knott moved to approve the minutes. Becky Pendleton-Meek seconded the motion, the motion passed.

Treasurer's Report

The December 2021 Balance Sheet and Budget was presented as prepared for acceptance by 2021 treasurer Diane Thompson. DeWayne Knott moved to accept the treasurer's report, Becky Pendleton-Meek seconded it; the motion passed.

Executive Director Report – Tara Young

- The directory is still a work in progress. The deadline to get the information in was last Friday which was sent in two weeks ago. They called today and said that it needed to be in the format that Carol Noecker used in 2021. Tara said that she would work on it today and hopefully get it finished and sent back in.

- Tara had mentioned that Jamie Dodrill had an idea for a Mother's Day event called Mother's Day Tea at 3 for moms and daughters. This event would be like the Wine Walk but with tea and crumpets close to Mother's Day which is on May 8, 2022. Jamie thought maybe the Saturday before.

- The Crawfish and Shrimp Boil event is coming along. United Fiber donated \$1000.00 for the event. That \$1000.00 donation is going to the band of \$500 and has paid for t-shirts ordered at \$15 a piece and selling for \$25. Tickets are being sold for the event at \$20 per person and the Chamber will get \$7 per ticket. There will also be a gumbo option at this event.

Outreach Specialist – Kelly Busch

- Nothing reported.

EDC Report – Scott Pearson

- It was confirmed that Tara Young is our EDC representative, but there has been no meeting since our last board meeting.

Old Business

- The time and date for the 2022 board meetings was discussed.

- Becky Pendleton-Meek motioned to have the 2022 board meetings on the 3rd Wednesday of every month at 12:00 pm with the location varying. DeWayne Knott seconded the motion, the motion passed.
- DeWayne Knott motioned to have board members pay for their own lunch starting in February 2022. Jamie Dodrill seconded the motion, the motion passed.

New Business

- Our current tenant PWSD8 for Suite 102 in the Chamber building would like to get out of their lease by March. Their lease is up at the end of June 2022 and will stay if not allowed to break it. Smith Law and Garo Consulting has shown some interest in taking over that space. Scott will talk to those potential tenants to see what their move in dates would be and go from there. If we can get a tenant to move in before their lease is up, we will allow them to break it. The current rate for that space is \$325 and there was discussion about possibly raising that rate as prices have risen for things.
- Becky Pendleton-Meek motioned to raise the current rental rate for Suite 102 to \$400 a month. Jamie Dodrill seconded the motion, the motion passed.
- Greg Atkins approached Scott with an idea for a fundraising event that he would like the Chamber to help sponsor or oversee. This would be a musical event with the Central Standard Chorus performing. They charge \$5000.00 to book them. Greg thinks that we could possibly partner with the Kiwanis Club or another city organization to put this on. It would cost us \$2500.00 if we could get a partner to help. With that partner we as the Chamber would need to sell 100 tickets at \$25 per ticket to break even. The board has agreed that it is not in the budget so we will pass on this event.
- Our workman's comp insurance policy is coming up for renewal on February 24, 2022. There was discussion about what criteria is needed for us to make a change in insurance companies for the future. Our current policy has coverage for volunteers on the board and the board agreed that we must have that coverage. This will be put out for bid.
- Jamie Dodrill motioned that to change any insurance policies/companies they will have to have a coverage that is identical and a minimum of 10% difference in savings. Erika Winston seconded the motion, the motion passed.
- We discussed our current credit card processing company. Peel Payments has approached Tara to change our processing service. They have a \$40 a month fee if we switch. Karen Lane would like for her, Scott and Tara to sit down with Peel Payments to get more information. Karen would also like to check with other companies before a decision is made.
- The Chambers CDs are coming due soon. There was discussion about splitting the current CD into two and putting those accounts in other banks that are also Chamber members. This will be put out to bid and we will see what banks have to offer.
- The signers for bank accounts have been the President, Treasurer and Secretary in the past. We have decided to keep it this way for 2022 as well.
- Scott has asked Becky Pendleton-Meek and Erika Winston to be co-chairs for the Activities Committee for 2022 and they have agreed. Anyone else who would like to join that committee is encouraged to let them know.
- It has been suggested to Scott by others to have the bylaws reviewed as they have not been updated in many years. It was mentioned possibly adding term limits to the bylaws. Scott would like to suggest that we form a committee to review our current bylaws and see if they should be updated/changed in any way. We discussed asking an attorney if they would be okay with looking over them as well. We were all given bylaws from other Chambers to compare to ours. Becky suggested that the board possibly go over them. Scott will ask some past board members if they would be interested in being on a committee to review our current bylaws and we will revisit this later.

Meeting Adjournment: The meeting was adjourned at 12:54 p.m.



Smithville Chamber of Commerce
February Board Meeting
February 16th, 2022
Lane Accounting

The meeting was called to order by Scott Pearson at 12:00pm.
Attendees were Scott Pearson, Erika Winston, Karen Lane, Kelly Busch, Alex Porter, Starla Janes, DeWayne Knott, and Jamie Dodrill

Meeting Minutes

The January 2022 minutes were presented for approval by Erika Winston. Karen Lane moved to approve the minutes. Alex Porter seconded the motion, the motion passed.

Treasurer's Report

The January 2022 Balance Sheet and Budget was presented for acceptance by treasurer Karen Lane. DeWayne Knott moved to approve the treasurer's report, Alex Porter seconded it. The motion passed.

EDC Report

Scott stated no news to report.

Outreach Specialist

Kelly stated she had no new business.

Executive Director Report

- Erika mentioned changing renewal dates and it was discussed that we will keep the date as is.
- Erika gave documentation concerning all businesses that have unpaid membership dues. The board decided to divide and conquer, helping us collect all unpaid dues. All board members are to let Erika know the status of each business.
- It was discussed that we still need July, August, and December sponsors for the luncheon.

- Erika met with Hope about the March 1st Crawfish event. All board members are to arrive by 4:30. The event begins at 5:00. The board's duties are to sell tickets and T-shirts during the event. Hope stated they will take care of the rest. 14 tickets had been sold online at this time and our goal is at least 150.
- Citizens Bank volunteered door prizes and table decorations. We agreed that to enter for the door prize you must put your business card in a bucket. It was decided that we want to know the door prize status and value before we agree to allowing citizens to help with this. We did not want to upset United Fiber by allowing Citizens to have their logo everywhere when they did not sponsor the event. Erika will clarify this for us.
- DeWayne volunteered to do a 50/50 raffle during the event to help bring in more funds. We agreed as a board that it will be \$1.00 dollar a ticket or 6 for \$5.00 dollars. We also agreed that the winner will receive half and the Chamber will receive half.
- Erika stated that we have 2 groups willing to volunteer for the Easter Egg Hunt. They will help with stuffing eggs and help with certain duties for the event as well.
- Erika stated that Spectrum is increasing our internet and phone. She stated that she reached out to United Fiber for a quote. It was asked by Karen Lane if Erika could reach out to Spectrum's disconnect department and see what they would do to help us with a deal. It was also stated that Erika should see if either company will give a better deal for nonprofits. Erika was told by Mayor Boley to see what deal United may give us in trade for advertisement.
- Erika informed the board that she is working with Ms. Marsh and Carol for Client Projects with the students from the High School. She has 3 groups. One is working on the Easter Egg Hunt advertisement, another is redoing welcome folders and membership packets, and one is revamping Candyland Christmas. She will keep us up on how this is going.
- Erika is meeting with Carol and Ms. Marsh concerning a new website that may be cheaper. Erika will get the board this information.
- Erika is meeting with Chamber Directors from Excelsior Springs, Kearney, Liberty, and Gladstone as well as Julie Lewis from the Clay County Economic Council concerning holding a job and career fair. She will let us know how this goes.

Old Business

- Scott stated that the Water District has vacated the premises and we have keys and a desk left in the office. Scott stated that we do have Smiths Laws Certificate of Insurance. Scott asked the board if we should prorate and have Smith's Law move in. It was agreed to go ahead and have them move in.
- Scott stated no one stepped forward on workers comp. Karen will pay the bill currently due with the original company.
- Karen Lane stated her and Erika met with Lance Mitchell of PEEL Payments, and he is waiving our monthly fee. Everything is compliant to our systems. We will have a one time \$50.00 dollar device charge for the office, and we will receive an on the go device as well. Scott asked if Brandon will no longer be involved, and Karen said he will not. Karen also reached out to MSP. Another merchant company and they stated they are not interested because we are too small of an outfit.
- Erika stated she included documentation of the Smithville Main Street Board discussion concerning their membership program. She stated that she wanted to do this to help us have more of an

understanding of where we both sit as a board utilizing a membership program. She stated that they have not published their membership yet to her knowledge. She did mention to Main Street that we should all sit down together and meet concerning the confusion. She stated that perhaps we can do a trade membership, but not sure how that would work considering our charge for a nonprofit is much less than theirs.

New Business

-Scott stated that we need to work on revising the Chamber Bylaws. He wanted this to be done by May or June. Alex volunteered to have a revision meeting to work on these. He was appointed the Committee Bylaw Revision Chair Head. The meeting is to take place at Ace Hardware in Smithville on Wednesday February 23, 2022, at 12:15. It was open for anyone to show up on the board to work on these changes.

-Dewayne asked if we could put in the Bylaws a section to vote over email if we do not have enough people for a vote in the meeting or if a vote is urgently needed. Scott stated that he believed it was already in the Bylaws and that he would check. If not, the board agreed to have it put in.

- It was discussed that we needed to hire for the Executive Director position. Scott stated that we had no other applicants. Alex moves to hire Erika. DeWayne second the motion. Everyone agreed and motion passed. Erika was hired as the Executive Director for the Chamber. Her role was to start immediately.

-Jamie Dodrill was nominated by the Board to fill the Secretary role. Erika made a motion for Jamie to become the Board Secretary. Karen Lane second the vote. Motion passed.

-Erika stepped down as the Board Secretary. Jamie stepped up as the Board Secretary and the Member at Large position will need to be filled.

-Scott is to announce these changes in the newsletter coming out Friday February 18th, 2022.

-The position for a new Member at Large will be voted on in March by our Chamber members. Erika is to make an announcement in Friday's newsletter for any nominations for this position. Candidates are to contact Erika at the Chamber. The election will be held in March during the luncheon.

-Scott stated that Mayor Boley cannot add a new person to the EDC until February 15th, 2022. Scott noted that today was the 16th, and he will contact Mayor Boley to have Erika added and Tara removed.

-Scott asked for both Erika and Jamie to continue to go to the Smithville Main Street meetings, and for Erika to continue to sit in all EDC meetings.

-Erika brought the new directory to the meeting and the board discussed how poorly done the directory was made. As a board we decided to see about getting some of our money back due to the smudges and outside edges of the directory. Karen Lane volunteered to make the call and see what she can get done.

Meeting Adjournment: The meeting was adjourned at 1:26pm.



Smithville Chamber of Commerce
March Board Meeting
March 16, 2022
Lane Accounting

The meeting was called to order by Scott Pearson at 12:01pm.

Attendees were Scott Pearson, Erika Winston, Rebecca Pendleton-Meek, Kelley Stumph, Kelly Busch, Karen Lane, DeWayne Knott, and Jamie Dodrill.

Meeting Minutes

The February 2022 minutes were presented for approval by Erika Winston. Scott moved to approve the minutes. Alex Porter seconded the motion, the motion passed.

Treasurer's Report

The February 2022 Balance Sheet and Budget was presented for acceptance by treasurer Karen Lane. Kelley Stumph moved to approve the treasurer's report, Karen Lane seconded it. The motion passed.

Executive Director Report – Erika Winston

New members – Congratulations to Kelley Stumph for becoming the new member at large. Luncheon Sponsors were discussed.

Outreach Specialist – Kelly Busch

Kelly had no real news.

EDC Report – Erika Winston

What is happening at the Smithville School District was discussed.

Project Velvet was discussed

Storage Attic and its first phase was discussed.

KCI RV Storage was discussed.

Hay Guy was discussed.

Northland Soil and Supply was discussed.

Wix website added as a co-owner was discussed.

Online sign up for the conference room was discussed.

More Facebook posts were discussed.

Easter Egg hunt preparations were discussed.

New name for the newsletter was discussed.

June 4th city wide garage sale was discussed.

March 27th cleaning the storage at 3:00pm was discussed.

Old Business

Discussed trading a one year membership with Smithville Main Street to be reviewed annually. Kelly Busch moved to approve this. Alex Porter second the motion, motion passed.

ByLaw changes were discussed. A meeting to go over the ByLaws is TBD.

New Business

Discussed two people getting missed in the Directory. Both Service Master and Jason from Farmers were missed. We discussed giving an email blast and putting them in a pamphlet. Karen motioned to approve the email blast. Alex second the motion, motion passed.

Having a quarterly pamphlet for new members was discussed. Rebecca Pendleton-Meek motioned to pass the pamphlet. Kelley Stumph second the motion, motion passed.

We talked about what we plan on adding for our communities businesses. We discussed putting up signage next to the chamber advertising our businesses and what the cost would look like.

Scott Pearson discussed meeting with Greg Adkins, Kiwanis, and the city.

We discussed sending a survey out to our area businesses to discuss events happening. DeWayne Knott and Scott Pearson believe the questions should be limited to 5.

Project Prom was discussed. We discussed purchasing a table of eight seats at 210.00 dollars to help support. Jamie Dodrill motioned to approve. DeWayne Knott 2nd, motion was passed.

Rebbeca Pendleton-Meek discussed taking Erika Winston to other Chambers for her to begin working with them.

Meeting Adjournment: The meeting was adjourned at 1:38pm.



Smithville Chamber of Commerce
April Board Meeting
April 20, 2022
Ace

The meeting was called to order by Scott Pearson at 12:01pm.

Attendees were Scott Pearson, Kelly Busch, Kelley Stumph, Becky Pendleton-Meek, Erika Winston, Jamie Dodrill, Alex Porter, Damien Boley, Starla Janes, and Dewayne Knott.

Meeting Minutes

The March 2022 minutes were presented for approval by Erika Winston. Kelley Stumph moved to approve the minutes. Alex Porter seconded the motion, the motion passed.

Treasurer's Report

The March 2022 Balance Sheet and Budget was presented for acceptance by treasurer Karen Lane. Becky Pendleton-Meek moved to approve the treasurer's report, Alex Porter seconded it. The motion passed.

Mayor Damien Boley

Scott stated that he and Mayor Boley spoke about how the Chamber and the city could work on a better relationship moving forward a couple months back.

Mayor Boley spoke about a strategic plan he started in 2018.

He explained a Commitment to Excellence and the Pillars of Excellence and states that this is what the city follows.

Mayor Boley stated what he spoke with Scott and other board members about. He stated he wanted to meet with the Chamber 4 years ago. He stated that we have opportunities to support the Pillars or not. He says we have an opportunity to be better aligned with those goals. Mayor Boley told us of the cities Strategic Plan and Comprehensive Plan.

Mayor Boley states that Planning and Zoning is one area we should pay more attention to.

Mayor Boley states we don't make enough money.

He says we need to go after our businesses more for membership.

Scott states that these are excellence to go by and the main reason Mayor Boley was there was communication. He asked Mayor Boley if he hears anything negative to let us know so we can turn that around.

Kelly Busch asked Mayor Boley if there was a list of all business somewhere so she can make sure all have been contacted. Mayor Boley stated yes and to also go outside of Smithville.

Boley states Erika and Cynthia should have a great working relationship.

Karen asked Mayor Boley if he new of any funding opportunities that we would be missing out on right now. Mayor Boley currently no. He stated the budget year begins November 1. We thanked Mayor Boley for coming.

Executive Director Report – Erika Winston

New members –Total Cycle Care, Academy of Hair Design & Beauty, Jimmy Johns, A Step Above Preschool, Northland Soil and Supply

Luncheon Sponsors are booked for the rest of the year. We can start booking for next year.

Ribbon cutting for Academy of Hair Design & Beauty on April 29th. They are holding an open house from 5-7.

We have no after hours scheduled.

The events for downtown are booked all the way through fall. If we want to have events, we will have to plan for another location.

Alex offered his parking lot for after hours. The afterhours are supposed to be sponsored by a business. They are responsible for paying for food and drinks.

Erika stated that we are getting request for sponsorship and donations over the past month.

The Smithville CIA wants us to sponsor them. Maple Elementary wants us to sponsor a breakfast for the teachers during teacher appreciation week. We discussed this and it was decided that we would reach out to the Chamber community and ask them to offer a discount to the Smithville School District teacher staff for the week.

Dewayne asked if we could put an announcement out on our page supporting teacher appreciation week. We agreed. It was stated that if we start sponsoring for one school then they will all want us to help with that and we just don't have the funds to help everyone right now. We are going to ask our Chamber business to help sponsor if they would like sponsorship for anything giving our businesses the opportunity to help.

TWA Museum asked if we wanted to sponsor a hole for their golf tournament at 250.00 dollars. Erika offered to put this on our webpage as an event to help bring awareness.

Alex stated we would sponsor if we could subtract our membership fee so they belong to the chamber, and we would pay the difference.

Alex amended his first motion and made the motion to donate to the TWA event swapping the membership fee for a hole making this an in-kind donation. Kelley Stumph second the motion. 4-1 the motion passes.

Erika sent out personal thank you cards to everyone that sponsored the Easter Egg Hunt event. The wine walk is on April 30th. Jamie, Erika, Starla is working it from 3-5. Scott and Becky from 5-7. Scott asked how much the wine would cost and Erika said we allocated 100.00 dollars to the event.

We decided that we would put a donation jar out during this event.

Erika stated we have some potential new members. Bubble Magic KC was taken an application by Erika. Cedar Lakes HOA said that they would be joining because they have a space that they are renting out now and they would like to advertise that through us. Megan Jacoby said she would be joining. Next Care Urgent Care will be joining. Oak Ridge Social Club said they will be joining. She also left an application for Burger King and hopes it gets to the right person. She asked if anyone had a contact to let her know. T-Shotz will be joining they just needed to get all approval for it. Todd Niche from Country Financial will be joining as well.

Erika had some Easter Egg Hunt feed back for us. She wanted to ask us if it would be ok if we donate a membership to Smithville Worship Center for all their hard work. Alex motion for this and Dewayne second it and motion passed.

We need to put in our budget to get more eggs. Erika stated we lost about 2000 eggs from this hunt. Becky bought 850 of them. Erika is searching for a good deal. Karen stated to check oriental trading because they will donate them to nonprofits. Erika said she will check into it.

Erika said some parents were upset because their kids didn't get any eggs. Next year we are looking to spread the kids out more by age group and possibly rope off areas. Erika wanted someone louder than her to talk next year. She said she had the bullhorn on full blast, and no one was hearing her. We are looking into having a different sound system next year and more people helping.

Erika said the Smithville Worship Center volunteered to help next year.

Scott purposed a committee being made for this next year. Becky agreed and said when its closer will work on that.

Outreach Specialist – Kelly Busch

Kelly stated that the houses off Kelly Drive, their water bills are being paid by the property owner and not per occupant. She is concerned on what to do without breaking privacy. Karen Lane stated she should ask the property owner for a rent roll. Kelly said she will do that.

Alex asked how the trash bags are going and Kelly said good, and she needs more.

EDC Report – Erika Winston

School has approved FT Assistant Principals for the elementary schools. They will be adding more coaches as well.

The activity center is almost done. They school will be getting more funding from another data center called Rocky Branch Creek.

NE Second Creek and Lowman single family homes are being built.

South of Library the carwash and coffee shop is getting their permits April 12th and should begin building. It is said that La Fuente is still looking at moving to this location as well.

169 & 144th is a mix use build. There will be 46 town homes, 209 apartments, 2 fast food restaurants, 1 hotel, and 10-17 commercial retail spots. They are trying to find a developer for this.

The EDC Committee recommended that they keep the TDD guidelines the way they are, and we made no recommendations for any changes.

Old Business

Alex stated that the bylaws are almost done, and it could use one more break out session.

These should be ready to present to the membership in June. Dewayne asked that we keep in mind the pillars that Mayor Boley spoke about.

Breakout meeting planned for Wednesday the 26th at 12:30. Location is at Porters.

Karen shared that the newspaper debacle with the directories was finished. They gave us 474.00 off our bill.

Alex asked about the banners on the front of the building for income. Alex looked at the sign code and it is not required to have a permit. Scott stated that he would stop by city hall and find out some information.

Erika stated the signage for the Chamber sign was ordered. We should be getting that put up soon.

Alex stated we should start fundraising with T-Shots to make money.

New Business

There is no new business.

Meeting Adjournment: The meeting was adjourned at 1:26pm.



Smithville Chamber of Commerce

Board Meeting

May 18th, 2022

Lane Accounting

The meeting was called to order by Scott Pearson at 12:04pm.

Attendees were Scott, Erika, Karen, Dewayne, Kelley, Alex, Becky, Jamie, and Jo Pruitt.

Meeting Minutes

The April 2022 minutes were not presented for approval by Jamie Dodrill. These will be voted on through email.

Treasurer's Report

The April 2022 Balance Sheet and Budget was presented for acceptance by treasurer Karen Lane. Dewayne moved to approve the treasurer's report, Alex seconded it. The motion passed.

Executive Director Report – Erika Winston

New members – Smithville Family Worship Center, Bubble Magic KC, Balance Fitness Studio, Ryan Stein Real Estate LLC, Cedar Lakes Estate HOA, Nick Richie with Renaissance Financial, and 169 Café. They last three joined this morning.

Ryan Stein has joined as a business to advertise with a banner. This starts June 1st and ends July 1st.

Scott stated we need new guidelines for the banner advertisement. We agreed that this will happen a month at a time if we have businesses lined up. If not, they can't go any longer than two months at a time. The banner size can be 8'x 2.5". Erika will send out when its available to our businesses. Scott believes we need something in writing.

The wine walk weather wasn't the greatest. We have 7 bottles of wine left. We decided to keep them, but then found out that we can return them and receive a credit. We decided to return them.

Canva does have a free membership for 501c6 groups. Erika said she knows other chambers are receiving this and is working on getting ours done. Becky said we can use hers if we continue to run into roadblocks with this.

Possible new members are Yard Design, TAH CrossFit, Donut Palace, J&L Heating and Cooling Systems, and Coleman.

Bridge Com Systems came to the luncheon and said they will not be joining.

She reached out to the new Roku Hibachi food truck, and they said they would be visiting and probably will join.

Outreach Specialist – Kelly Busch

No report

EDC Report – Erika Winston

- Residential permits were at 47 and are up from 45 last year. Commercial permits were down 1 to zero.
- Special events they had 18 confirmed.
- Sales tax is up 10%. Use tax is up 20%.
- Business licenses renewals are at 625. Erika did get a list of businesses that was suggested to us by Mayor Boley.
- Bruce Creamer has resigned from the EDC Committee, and they are looking for someone to fill his position.
- Marvin Adkins is the new alderman lesion.
- Eagle Ridge has 13 two family town homes built or are in the process of being built.
- 39 lots at Diamond Creek that are planned on being built and finished by mid-May.
- Rollins landing has one lot left.
- Grey Hawk has 10+ lots issued. She is guessing permits.
- Smithville town homes at 319 East Main has 3 units.
- Late 2022 early 2023 there is going to be 70 to 80 new single lots. She didn't get the location.
- Anna was in training all week.
- Alicia was re-elected for chair and Jason Hoyt was elected for Vice chair since Bruce Creamer step down.

Old Business

Bylaws

Scott thanked Alex for all his hard work on the bylaws.

Dewayne stated that in article 3 section 6 is not they and should be addressed as the position.

Alex stated that he would fix any grammatical errors

Scott stated he wanted to set a final meeting so the members can go over the bylaws in June. Alex stated he would revise and send out in an email for us to go over.

Alex will schedule a meeting for us if needed otherwise we will do it through email.

New Business

There was none.

Visitor Jo Pruitt

Chamber member Jo Pruitt shared her opinions regarding her business, the overall state of the chamber and the possible start of a Chamber Ambassador/Diplomat program. Her thoughts and opinions were heard and discussed. The Ambassador/Diplomat program was put on hold until the new Bylaw proposal was completed and voted on by Chamber membership.

Meeting Adjournment: The meeting was adjourned at 1:11pm.



Smithville Chamber of Commerce
June Board Meeting
June 15th, 2022
Held at Lane Accounting

The meeting was called to order by Scott Pearson at 12:02pm.

Attendees were Scott Pearson, Erika Winston, Kelley Stumph, Kelly Busch, Dewayne Knott, Rebecca Pendleton-Meek, Karen Lane, Alex Porter, and Jamie Dodrill.

Meeting Minutes

The May 2022 minutes were not presented for approval by Jamie Dodrill. They will be emailed to all board members and voted on.

Treasurer's Report

The May 2022 Balance Sheet and Budget was presented for acceptance by treasurer Karen Lane. Dewayne moved to approve the treasurer's report, Alex seconded it. The motion passed.

Executive Director Report – Erika Winston

- Erika started with a possible change or add to our Chamber Cash. She provided us with information in a packet concerning a community gift card. We discussed the options and possibilities that will add to our efforts with the Chamber Cash. She states this will be easier for everyone all around to keep track of. She believes this will be an added value for our Chamber members. We did vote on this. Rebecca Pendleton-Meek moved to adopt in addition to the Chamber Cash the Chamber of Commerce community E gift card. Kelley Stumph second it. All approved. Motion passed.
- New Members are Carson's Insurance Agency and J&L Heating and Cooling.
- Carson's Insurance Agency is having a ribbon cutting June 23rd at 5:30pm.
- Ryan Stein is loving the banner ad. He said anytime there is no one using it he will take the spot. He has June and July reserved. Damien Boley is set to have the spot in August. Dewayne stated that we need a contract to be drafted between the member and the Chamber concerning the banner arrangements. Dewayne will be working on this draft and will email it to the board when he is finished so we can discuss and vote on this.
- We discussed our internet service, and we will be going with United Fiber.
- Canva Pro services were discussed, and we now have it at no cost.
- Erika met with Alyssa from Main Street. They discussed the up coming Junkville and BBQ Bash.
- Erika stated that she did check with Kiwanis about having a kid's area. Starla did get back with her and stated that they may have a booth to sale snacks and the raffle this year. They do not want to take the risk of a bounce house this year. Kelley Stumph wanted more discussion concerning this. Erika stated that if we don't have a kid area, we can replace the space with more vendors. We decided that if a third party wants to come in and sponsor the kid's area

holding the insurance, they will need to contact Scott and Erika. We as a board decided we do not want to handle the kid's area.

- Erika has been asked to be the Chamber Liaison for the Main Street board. She has been asked this so she can sit in on the meetings but does not have a vote. This will be for informational purposes only. Scott asked Erika to make sure she gets a certificate for the D&O Policy.
- Erika stated that she did get the list of all 625 businesses that are licensed as a Smithville business. She is reaching out to all businesses that we may have not contacted to be a member.
- The hibachi truck is opening June 16th at 11:00am. They are interested in becoming a member.

Outreach Specialist – Kelly Busch

- No real updates.

EDC Report – Erika Winston

- Erika stated that there were 25 residential permits in 2021 and there are 50 as of now for 2022.
- Erika stated that there was 1 commercial permit in 2021 and there is 0 as of now in 2022.
- There are 18 special events confirmed.
- Larson's Cruise for the Cause had a good turn out this year.
- The bike race had a good turn out as well. The VW bug car show had a good turn out and they liked being in Smithville. Smithville is hoping to hold this again next year.
- The Smithville Citywide garage sale went well.
- Lakefest will be this weekend June 18th.
- Anna reported that she has 15 residential permits out.
- Attic Storage is under construction.
- McBees Car Wash has had the conceptual plan has been approved.
- The medical marijuana dispensary is almost complete. Erika stated that Mayor Damien Boley has offered to take her on a tour of the dispensary. She will let us know when this happens.
- Plans for the old hospital tare sown and build have been submitted to the city for conversation. The final approval process has not been started. This will take about 71 days before negotiations will begin.
- The EDC meeting has been moved to a quarterly meeting instead of a monthly meeting. The next meeting is scheduled to be held on the fourth Tuesday of July. This will happen because they did approve the Program and Incentive Policy to be sent to the alderman for review during their work session.

Old Business

- Scott wanted to make sure that when we vote for President and Vice President that the 2-year term starts in 2023 and that is noted to everyone. Alex stated that he did add that to the bylaws.
- It was stated that we have not heard from any of our members concerning the bylaws since we provided them at the luncheon.
- Scott thanked Alex and everyone who was involved with the bylaws and the changes that needed to be made. Dewayne stated that we need to revisit this process every 5 years. Alex agreed. We discussed how the vote for the bylaws should go at the July luncheon. We all decided that the vote should be done by paper ballot.

New Business

- We discussed adding a deposit that will be equal to one months rent when we do new leases in the office. Karen made a motion to require a security deposit equal to one month's rent for all incoming tenants. Rebecca second the motion. All approved. The motion passes.
- The board discussed Scott Webb's renewal. Dewayne motioned to increase the rent by 25.00 dollars. Alex second the motion. All approved. The motion passes.
- The board discussed the possible replacement of the furnace and air conditioning unit.
- The board discussed the BBQ Bash budget presented by Kelley Stumph. She did state that we did need someone to run the cornhole tournament. It was decided that we will put this in our newsletter and announce this at the luncheon in July. We discussed the Chamber Cash and how it would work for the BBQ Bash. Rebecca motioned to approve Kelley's budget. Alex second the motion. All approved. The motion passes.

Meeting Adjournment: The meeting was adjourned at 1:25pm.



Smithville Chamber of Commerce
July Board Meeting
July 20th, 2022
Held at Lane Accounting

The meeting was called to order by Scott Pearson at 12:04pm.

Attendees were Scott, Becky, Alex, Karen, Kelly, Kelley, Erika, and Starla.

Meeting Minutes

The June 2022 minutes were presented for approval by Jamie Dodrill. Karen moved to approve the minutes. Becky seconded the motion, the motion passed.

Treasurer's Report

The June 2022 Balance Sheet and Budget was presented for acceptance by treasurer Karen Lane. Kelley moved to approve the treasurer's report, Alex seconded it. The motion passed.

Executive Director Report – Erika Winston

- Erika stated that the Smithville Chamber E-gift Card was launched last week, and we have 8 businesses signed up so far.
- Erika had a call with Your Charity Auction and the board discussed not utilizing this option at this time.
- Erika stated that last night was the cities alderman work session. She said that Brittanie Propes from Smithville Parks and recs will be leaving us to go to Parkville.
- Erika stated that the ally way next to Humphreys was discussed. It was voted that they will discuss the options for sale or lease.
- Erika stated that on June 27th her and Scott attended a meeting concerning the discussion of the city's sidewalks. They discussed ADA compliance guidelines.
- Erika stated that Mr. Boley from the Bike COOP will have the banner spot for August.
- Erika stated that United Fiber was installed July 7th. Spectrum has been cancelled.
- Erika stated that Membership Works that takes care of our membership software currently charges us \$29.00 dollars a month, but they will be increasing this in January to \$35.00 dollars a month.
- Erika stated that there were 30 yes votes for the new bylaws. Scott has signed them all.
- Erika states that we should have looked over the Northland Leadership paperwork. This must be turned in by August 15th. This will be discussed by the board.
- Erika stated that we will not have a kid's area for the BBQ Bash. She stated that she did tell Alyssa to go ahead and find vendors for the spot.
- Erika discussed judges for the BBQ Bash with the board.
- Erika stated that we have three BBQ teams signed up as of now. Erika stated that we have 1 person signed up for cornhole as of now outside our Blue-Ribbon Sponsors.
- Erika stated that the trophies are in and at the office.

- Kelley stated that Price Chopper will not give a money donation this year but is willing to help us with any perishable donation we may need.
- Erika discussed the T-shirt for the BBQ Bash with the board.
- Erika stated that we are Grow with google partners now.
- Erika discussed the Community Awards Banquet with the board.
- Scott proposed a three-person committee for the awards ceremony. It will be Erika, Starla, and Becky.
- New members – Boulder Designs rejoined, Artic Shave Ice, Country Financial, and Guardian Property Management joined.

Outreach Specialist – Kelly Busch

- Kelly stated that most the people she had on her list were not new to the Smithville area. She discussed a rental home in Greyhawke.

EDC Report – Erika Winston

- Erika stated that Carol Noecker from the Smithville school district will be holding a Career Fair on September 21st.
- Erika stated that Denise Harwood will be the new interim superintendent for the Smithville school district on July 1st.
- Erika stated that the Chairwoman’s report/Main Street report shared that the Cornwell sign went up for the new whisky/cigar bar.
- Erika stated that the Whisky walk was held on July 16th.
- Erika stated that Anna with the city shows that we have 53 residential permits this year and we had around 30 this time last year. There are no commercial permits currently.
- Erika stated that Shamrock gas station has a permit for occupancy. However, it has been sold to a different operator and as of now they don’t have any plans to open the business.
- Erika stated that the marijuana/CBD dispensary is waiting on building materials. They are close to completion.
- Erika stated that Attic Storage is in its final phase.
- Erika stated that McBee’s carwash should be starting construction in the next 30-45 days. Their final permit plans have been approved.
- Erika stated that Fairview Crossing is being constructed. This will be at 144th street and 169 Highway. These will be residential homes.
- Erika stated that the Town Homes of Smithville by Heritage Park is ready to start working on the inside. The building construction is almost finished.
- Erika stated that the Diamond Creek development will start, and they have 39 lots for sale.
- Erika stated that there are three subdivisions coming soon that will have an estimated 500 lots for sale.
- Erika stated that the EDC Committee discussed NID’s (Neighborhood Improvement District). There were questions about allowing new developments to have NID’s. The EDC Committee decided no and that it should be for developments that are already developed and not new construction.
- Erika stated that Adam Royds is new to the committee, and it is believed he will be a great addition to this committee.
- Erika stated the next meeting will be August 23rd.

Old Business

No old business was discussed.

New Business

- New business concerning Erika becoming a notary was discussed and was decided against.
- Scott stated that he will send an email to the board concerning the funds being paid by the city for Erika to attend the Northland Leadership program before he sends it to the city.
- Kelley discussed duties that still need to be done for the BBQ Bash.
- Blue Ribbon Sponsors - Porters Ace Hardware has donated a grill, Artistry in Motion, Nodaway Valley Bank, Citizens Bank and Trust, Platte-Clay Electric, Landmark National Bank, Lane Accounting, Smith Law KC, Terrace Park, Carson Insurance Agency, Frankum Chiropractic has donated two \$100.00 dollar gift certificates, Warrior Hearing, United Fiber, Paradise Meat Locker, Coulters Excavating, Packs Hardware donated a Grill Gazebo.

Meeting Adjournment: The meeting was adjourned at 1:08pm.



Smithville Chamber of Commerce
August Board Meeting
August 25th, 2022
Held at Lane Accounting

The meeting was called to order by Scott Pearson at 12:08pm.

Attendees were Jamie Dodrill, Karen Lane, Alex Porter, Starla Janes, Scott Pearson, Becky Pendleton-Meek, Kelley Stumph.

Meeting Minutes

The July 2022 minutes were presented for approval by Jamie Dodrill. Alex Porter moved to approve the minutes. Karen Lane seconded the motion, the motion passed.

Treasurer's Report

The July 2022 Balance Sheet and Budget was presented for acceptance by treasurer Karen Lane. Becky moved to approve the treasurer's report, Alex seconded it. The motion passed.

Speaker Damien Boley-

Damien Boley spoke about wanting the Chamber to combine the awards banquet with the Smithville Legacy Fund. He expressed interest in us teaming up with them to create a fundraiser that will not only be helping the Legacy Fund, but the Chamber as well. We discussed what this would look like and how we can help to make this event successful.

Executive Director Report – Erika Winston

Erika reported that we have three new members this month. She informed us that Main Street will be moving their meeting and time. Erika discussed using a program called Eventeny to help with future events. She also discussed the BBQ Bash and sponsorships. We all discussed the t-shirt design for the BBQ Bash and agreed on the design and shirt. Erika discussed a new website for next year and why this was needed.

Outreach Specialist – Kelly Busch

Kelley was not present for a report, but Erika did state that she was asked to get email addresses for new residents along with the information we already get. Scott stated he would talk to Kelly about this.

EDC Report – Erika Winston

Erika discussed that the EDC had a meeting on August 23rd, and they discussed her binding obligations to the EDC and its meetings.

Old Business

Awards Banquet was moved to new business.

BBQ Bash was discussed and what remains to be completed. We also discussed everyone's duties and expectations for the day.

New Business

The Awards Banquet and teaming up with the Legacy Fund was discussed. We discussed the budget, venue, theme, and possible dates.

A motion to team up with the Legacy Fund at the Awards Banquet was made by Scott Pearson. Alex Porter moved the motion and Karen Lane seconded the motion. Motion passed.

The haunted campground and our involvement were discussed.

Candyland Christmas was discussed.

Meeting Adjournment: The meeting was adjourned at 1:10pm.



Smithville Chamber of Commerce
September Board Meeting
September 21st, 2022
Held at Lane Accounting

The meeting was called to order by Scott Pearson at 11:57am.

Attendees were Scott Pearson, Erika Winston, Kelley Stumph, Karen Lane, Alex Porter, Jamie Dodrill, and Rebecca Pendleton-Meek

Meeting Minutes

The August 2022 minutes were presented for approval by Jamie Dodrill. Karen moved to approve the minutes. Rebecca seconded the motion, the motion passed.

Treasurer's Report

The August 2022 Balance Sheet and Budget was presented for acceptance by treasurer Karen Lane. Alex moved to approve the treasurer's report, Rebecca seconded it. The motion passed.

Executive Director Report – Erika Winston

- Erika reported new members this month Janice Patrice-Heniz, Dentistry at Smithville Market Place, Todd Nitsche Agency-Country Financial, American Financial Network, Lyen Consulting, and Imagine Financial Advisory.
- Erika shared that there will be a ribbon cutting September 23rd at 10:00 for Dentistry at Smithville Market Place.
- Erika went over the final schedule for the BBQ Bash.
- Erika said she is working on renewals and hopes to get them out by October 15th.
- Erika discussed who will be at the Haunted Campground October 22nd.
- Erika went over Candyland Christmas and who we could get as a mug sponsor.
- Erika discussed the upcoming board election.
- Scott talked about who would be leading the nominating committee.
- Erika stated that she will be putting the directory bid invitations in the November membership newsletter.
-

Outreach Specialist – Kelly Busch

No Report

EDC Report – Erika Winston

Erika had nothing to report due to their changes being made.

Old Business

No old business.

New Business

The board discussed who will sponsor the October luncheon if we need a sponsor.

Meeting Adjournment: The meeting was adjourned at 12:48pm.



Smithville Chamber of Commerce
October Board Meeting
October 19th, 2022
Lane Accounting.

The meeting was called to order by Scott Pearson at 12:01pm.

Attendees were Scott Pearson, Erika Winston, Dewayne Knott, Karen Lane, Kelly Busch, Alex Porter, and Jamie Dodrill.

Meeting Minutes

The September 2022 minutes were not presented for approval. They will be voted on at the next meeting.

Treasurer's Report

The September 2022 Balance Sheet and Budget was presented for acceptance by treasurer Karen Lane. Alex Porter moved to approve the treasurer's report, Dewayne Knott seconded it. The motion passed.

- Bulk mailing cost and options were discussed.
- Budget items were discussed.
- The directory and pricing were discussed.
- Shredding was discussed.
- The new budget for next year and who should be involved was discussed.

Executive Director Report – Erika Winston

- Erika reported that the new members for this month are Justin Hough and Rose Cottage Boutique.
- The BBQ Bash was a success.
- The haunted campground was discussed and what board members will be there.
- Candyland Christmas was discussed and who is providing services.
- Erika stated that the Smithville Main Street reached out and asked if she would be involved with the Wayfinding guide committee. The time commitment and liability were discussed.
- The upcoming wine walk was discussed.
- Karen motion to not participate in the wine walk. Jamie seconded the motion. Motion passed.

- Erika stated that the Smithville Main Street is asking for donations for Christmas decorations downtown.
- United Fiber will be sponsoring Fat Tuesday.
- The event at Turner construction was discussed. Erika is actively working on getting Turner to join the chamber.
- Erika stated that she met with Mayor Boley concerning community awards committee and they discussed how funds will be distributed.
- We discussed membership dues and trades.
- Dewayne motioned that Karen Lane received her membership back for services rendered to the board in 2022. Alex seconded it. Motion passed.
- Alex motioned that all trades discussed be passed. Dewayne seconded it. Motion passed.
- Jamie brought up that Erika needs a new printer. We discussed this and Erika will get email us concerning what she is looking at and if we need to vote on this.
- We spoke about a sponsor in January.

Outreach Specialist – Kelly Busch

- Kelly spoke about the businesses that are behind on payment and what she is doing to get to the right person to get this resolved.

EDC Report – Erika Winston

There is no meeting until February 2023 due to Anna leaving.

Old Business

No old business was discussed.

New Business

- Scott spoke about the luncheon and charging potential members or elected officials. We will speak more about this in November's meeting.
- Scott spoke about the awards banquet and how the event and funds will work.
- Erika asked if we wanted to be a part of the lighted Christmas parade on December 3rd and we are finding out more information and what we should do for the parade.

Meeting Adjournment: The meeting was adjourned at 1:37pm.



Smithville Chamber of Commerce
November Board Meeting
November 16th, 2022
Lane Accounting.

The meeting was called to order by Scott Pearson at 12:06pm.

Attendees were Scott Pearson, Erika Winston, Rebecca Pendleton-Meek, Karen Lane, Kelly Busch, Alex Porter, Dewayne Knott, and Jamie Dodrill.

Meeting Minutes

The September 2022 minutes were presented for approval. Rebecca moved to approve the minutes. Alex seconded the motion. The motion passed.

The October 2022 minutes were presented for approval. Karen moved to approve the minutes. Alex seconded the motion passed.

Treasurer's Report

The October 2022 Balance Sheet and Budget was presented for acceptance by treasurer Karen Lane. Jamie moved to approve the treasurer's report, Rebecca seconded it. The motion passed.

Executive Director Report – Erika Winston

- New businesses that have joined are Turner, Meta, All Dry, and Pro Circuit Inc.
- The Citizens Bank after hours went well.
- There is a ribbon cutting December 7th at 5:00pm for Herzog in Smithville.
- Candyland Christmas is about wrapped up and ready. We have seven 75.00-dollar sponsors, one 50.00-dollar sponsor, and one 25.00-dollar sponsor currently.
- Price Chopper is donating the cookies and hot coco.
- The Artic Ice trailer will be used for the hot coco distribution.
- Cowell James Forge has volunteers for Santa.
- Samenus photographer will be there to take pictures with Santa.
- Renewals have been sent out to our current members.
- Update on the awards banquet. Central bank has written us a 1500.00-dollar check.
- Nominations for the new board are being completed and voted on at the December luncheon.

- Carol Dawkins wants to know if we are interested in having a drive through Christmas light display at the campground. The board spoke about this and decided to table this for next year as it is already too late for us to begin working on this.
- Erika discussed the new website, cost, and ideas with the board.
- Erika stated that the Smithville Main Streets wine walk went well.
- Small Business Saturday is set for the Saturday after Thanksgiving.
- Erika discussed being a real Elf on the Shelf for our businesses highlighting them through the month of December.
- Erika discussed doing a Christmas season raffle to help our Smithville area businesses. If you spend 100.00-dollars at a Smithville area business, you receive a raffle ticket. You max at five tickets. You must email or bring your receipt to the office for entry. It was determined that we will pursue this next season as it was too late for us to begin this season.
- The board discussed Loving Local and March Madness events.
- We are American Express Champions and have received our information on this.
- Erika discussed that Kearney does a job board on Facebook and she would like to do one as well. The board agreed this would be a good idea.

Outreach Specialist – Kelly Busch

- Kelly had no updates.

EDC Report – Erika Winston

There is no meeting until February 2023 due to Anna leaving.

Old Business

No old business was discussed.

New Business

We discussed luncheon locations for 2023. We voted to keep it at the American Legion. Alex motioned and Karen seconded. The motion passed.

Meeting Adjournment: The meeting was adjourned at 1:06pm.